

Wisconsin Youth Soccer Association
East Central District
By-Laws

Name of Organization: East Central District (“ECD”)

Objectives: Being affiliated with the United States Soccer Federation, the United States Youth Soccer Association, the Wisconsin Youth Soccer Association, and the Wisconsin Soccer League, the East Central Youth Board will supervise, regulate and promote the participation of soccer consistent with the policies and procedure set by the affiliated organizations.

Article I Membership

- A. Voting Members: Voting members are representatives of soccer clubs in good standing within the East Central District that are registered with the Wisconsin Youth Soccer Association, officers and appointed board members of the East Central District. The number of votes per club shall be consistent with the constitution and by-laws of the Wisconsin Youth Soccer Association. No individual may carry more than one position’s vote. Each officer and appointed board member will receive one vote.
- B. Non-East Central Team: Non-East Central Teams are representatives of WYSA recognized soccer clubs from outside the East Central (EC) District. If such clubs wish to have their teams participate in EC regulated leagues, and have players who are not fee paying players of the EC District, a Non-East Central Team fee and application must be submitted for approval before these teams and their players are accepted into the EC League.
 - a. Accepted Non East Central Teams must abide by EC Policies and Rules and Regulations
- C. Executive Committee: The Executive Committee of East Central shall consist of all Officers and Appointed Board Members as defined in Article II and Article III of the East Central By-Laws.

Article II Officers

- A. The President will coordinate and direct board activities and policies in accordance to the rules and regulations of the Wisconsin Youth Soccer Association. He/she will preside over all scheduled district board meetings. If board vacancies occur, the president may appoint a temporary successor. The President’s position will be elected at the district AGM, on odd numbered years.
- B. The Vice-President will aid the president in formulating and administering organizational policies. He/she will preside over district meetings in the absence of the president. This two-year term will be elected at the district AGM on even number years.
- C. The Secretary shall assume the duties of the President and Vice-President in the absence of both officers. He/she shall maintain all correspondence and communication essential to the conduct of the business of the district board. He/she shall serve a two-year term and be elected at the district AGM on odd numbered years.
- D. The Treasurer shall be responsible for preparing an annual budget, which shall be submitted to the Board of Directors for review at least thirty (30) days prior to the start of the fiscal year. The Board must approve the budget by a majority vote before the new fiscal year begins. The Treasurer will provide a monthly financial report to the Board of Directors detailing all receipts, disbursements, and fund balances.
- E. Director of Operations, ex officio, non-voting, will implement the organization’s vision and mission, coordinating soccer and business operations while helping guide the strategic direction of the district. Responsible for the day-to-day operations of the district, this role reports to East Central’s Elected Officers.

Article III Appointed Board Members

- A. Games Commissioner will administer the orderly conduct of East Central League Games in

- accordance to the policies and procedures of the Wisconsin Youth Soccer Association and the East Central District. Duties shall include: 1) the dissemination of ‘game management’ information to the coaches and referees, 2) the review of referee game reports, 3) the enforcement of the ‘laws of the game’ inclusive of suspensions, in a fair and consistent manner, 4) the fair review and determination of appeals, 5) the compilation and dissemination of league standings. This yearly appointment will be approved by the membership at the district AGM.
- B. The League Chairperson leads the placement committee and coordinate all appeals to the placement committee. The League Chairperson will provide the final league placement to East Central staff for scheduling. This yearly appointment will be approved by the membership at the district AGM.
 - C. The Referee Commissioner coordinates the scheduling of referees with the club referee representatives. He/she coordinates the development of new referees and the assessment of experienced referees with the local referee unit. During the season he/she also collects game ‘incident reports’ and directs them to the appropriate parties. This yearly appointment will be approved by the membership at the district AGM.
 - D. The Wisconsin Youth State Association State Board Representative attends the state board meetings in order to facilitate communication between the district and the Wisconsin Youth Soccer Association leadership. This yearly appointment will be approved by the membership at the district AGM.
 - E. Adult League Coordinator is responsible to lead the Adult League Committee and is responsible to bring to the board recommendations of the Adult League Committee. Upon disposition of recommendations brought to the board, the Adult League Coordinator will be responsible to bring this information back to the Adult League Committee for implementation. This yearly appointment will be approved by the membership at the district AGM.
 - F. Recreational Academy Coordinator is responsible to lead the Recreational Academy Committee and is responsible to bring to the board recommendations of the Recreational Academy League. Upon disposition of recommendations brought to the board, the Recreational Academy Coordinator will be responsible to bring this information back to the Recreational Academy Committee for implementation. This yearly appointment will be approved by the membership at the district AGM.
 - G. The TOPS Soccer commissioner will promote the continued growth of the TOPS Soccer program in the district. They will facilitate the sharing of ideas and information between the clubs. This yearly appointment will be approved by the membership at the district AGM.

Article IV Meetings

- A. Place: Regular or special meeting shall be held at any place designated by the president. Regular or special meetings can be attended via audio or video methods, if approved by the president.
- B. Frequency: The frequency and timing of the meeting shall be determined by the board, dependent upon the type and urgency of the necessary business.
- C. Annual General Meeting: The AGM will be conducted between the fall and spring season and shall be primarily for the purpose of electing officers, confirming appointments to the board, approving by-law changes. Virtual attendance for the AGM is not allowed.
- D. Quorum: Over 50% of voting representatives will constitute a quorum.

Article V Rules and Regulations

- A. The East Central District shall adopt a set of rules and regulations concerning the functioning of district related matters that are consistent to the rules and regulations of the Wisconsin Youth Soccer Association.
- B. The current rules and regulations shall be published on the website.
- C. Suggestions for additions or changes to the rules and regulations may be submitted by any member club at any time.
- D. Temporary additions or changes to the rules and regulations shall be adopted after they have received approval of the majority of the voting membership.

Article VI Elections

- A. The elected positions shall be elected by the voting members at the AGM. The appointed board positions will be approved by the voting members at the AGM.
- B. Removal of board officers shall be by a majority of the board when in their opinion the best interest of the organization would be served by such action.
- C. Vacancies of appointed board members shall be filled by appointment of the president until the next AGM.

Article VII Appeals

Final decisions of the East Central Board as determined by the rules and regulations may be appealed to the Wisconsin Youth Soccer Appeals Board.

Article VIII Dissolution

- A. The Organization may be dissolved upon the adoption of a written plan to dissolve in the manner now or hereafter provided in the Wisconsin Statutes. In the event of dissolution of ECSD, no liquidating or other dividends and no distribution of property owned by ECSD shall be declared or paid to any private individual, but the net assets of ECSD shall be distributed as follows:
 - a. all liabilities and obligations of ECD shall be paid, satisfied, and discharged or adequate provision shall be made therefor; and
 - b. all remaining assets shall be distributed to one or more organizations described in Section 501(c)(3) of the Code, as designated by the Board of Directors in a plan to dissolve adopted in accordance with these Bylaws.

Article IX Dispute Resolution:

- A. All disputes or conflicts arising within the East Central District (ECD) shall be addressed in a fair, timely, and confidential manner. The goal is to resolve disputes at the lowest possible level and to promote the best interests of the players, coaches, clubs, and the organization as a whole.
- B. Before any matter is submitted to an external body, all parties involved are required to follow the internal dispute resolution process.
 - a. **Step 1: Informal Resolution:** Parties to a dispute are encouraged to first attempt to resolve the matter informally. This may involve direct communication or mediation by a neutral third party, such as a coach, club official, or a non-conflicted Board member.
 - b. **Step 2: Written Complaint:** If informal resolution fails, a written complaint must be submitted to the President and/or the Board of Directors. The complaint must include:
 - i. The names and contact information of the parties involved.
 - ii. A clear and concise description of the dispute.
 - iii. Any relevant supporting documentation.
 - iv. The desired resolution.
 - c. **Step 3: Review by Board of Directors:** Upon receiving a written complaint, the Board of Directors shall form a temporary, ad-hoc committee (the "Dispute Committee") to review the matter.
 - i. The Dispute Committee shall consist of at least three (3) Board members, none of whom shall have a conflict of interest in the dispute.
 - ii. The Committee will have the authority to interview all parties, witnesses, and review any relevant documents.
 - iii. The Committee shall prepare a report and a recommended resolution to be presented to the full Board of Directors.
 - d. **Step 4: Board Decision:** The Board of Directors shall review the Dispute Committee's findings and vote on a resolution. The decision of the Board shall be final, subject only to appeal to the Wisconsin Youth Soccer Appeals Board as outlined below.
 - e. **Appeals**
 - i. Any party to a dispute may appeal the decision of the East Central District

Board of Directors to the Wisconsin Youth Soccer Appeals Board, provided the appeal is made in accordance with the rules and procedures of the Wisconsin Youth Soccer Association (WYSA).

- ii. Appeals to external bodies, such as WYSA, may only be made after the ECD's internal dispute resolution process has been exhausted.

Article XI Amendments

By-laws can be amended and require the vote of two thirds of the voting membership.

- The by-laws were amended/revised May 16, 2016 EC All Club Board Meeting The by-laws were amended/revised December 5, 2015 AGM
- The by-laws were amended/revised winter of 2005 after the fall 2004 AGM The by-laws were amended/revised at the fall 2009 AGM
- The by-laws were amended/revised at the fall 2010 AGM
- The by-laws were amended/revised at the fall 2012 AGM
- The by-laws were amended/revised at the fall 2013 AGM
- The by-laws were amended/revised at the fall 2015 AGM
- The by-laws were amended/revised at the fall 2019 AGM
- The by-laws were amended/revised at the fall 2026 AGM